

**Section A**  
**DISCHARGE TO IMMEDIATE REENLISTMENT**

## Discharge to Immediate Reenlistment, Continued

**Fast Path ID  
and Data  
Entry,  
Continued**

Once you have entered the member's SSN or last name and have pressed <GO> or F1, the following screen should display:

Discharge to Immediate Reenlistment Transactions (Screen 1 of 1)		
000-00-0000	YNC	DOE, JOHN
Stat	Options	Transactions
I	Required	Reenlistment Contract
	<u>N</u>	Cancellation of voluntary extension/reextension?

Listed below are the transactions that can be selected in screen 1 of 1 of the Discharge to Immediate Reenlistment Event, if the transaction is required or optional, and when the transaction should be used:

Transaction	Option	Used For
Reenlistment Contract (L62B)	Required	This transaction is required for this event and must be completed.
Cancellation of voluntary extension/reextension? (P187)	Optional	If member is canceling an extension/reextension to reenlist, then this transaction must be used.

**Reenlistment  
Contract  
Transaction**

Once you have prompted the system on what transactions you want to create in this event, press <GO> or F1. You are now ready to complete the Reenlistment Contract. The Reenlistment Contract transaction builds a L62B in PMIS/JUMPS and creates a DD Form 4/1 for the member to sign. The Discharge and Reenlistment (Screen 1 of 3) should display:

Discharge and Reenlistment (Screen 1 of 3)		
000-00-0000	YNC	DOE, JOHN
Current Enlistment Expires: 12/15/1997		
Date of Reenlistment: <u>12/01/1997</u>		
Home of Record:		
Address: _____		
City: WASHINGTON State: DC ZIP: 23146		
Reason for Discharge: <u>1</u> Expiration of Enlistment		
Note: If member is reenlisting for Convenience of the Government, the member is not entitled to sell Saved Leave or Regular Leave.		
Place of Acceptance: City: <u>TOPEKA</u>		
State: <u>KS</u>		
Unit: <u>HRSIC</u>		

Section A  
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## Discharge to Immediate Reenlistment, Continued

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**Reenlistment Contract Transaction, Continued**

The following is a list of fields on Discharge and Reenlistment (Screen 1 of 3) and the action to be taken on each field:

Field	Action
Current Enlistment Expires	This field is not updatable and shows the member's current enlistment expiration date.
Date of Reenlistment	Enter the date the member is reenlisting. This is the date the oath is taken.
Term of Reenlistment	Enter the number of years the member is reenlisting for.
Home of Record Address	If member has a home of record street address, then enter it in this field, otherwise leave blank.
Home of Record (city, state, and zip)	These fields cannot be updated via SDA II. However, you need to ensure that this information is correct. <b>VERY IMPORTANT:</b> If there is no city, state or zip listed, check Page 1 (General Information) of the PMIS screen in the PMIS database to see if the information is there. If it is, contact the SDA II team at HRSIC to have the SDA II database updated. If the information is not in PMIS then contact HRSIC (MAS) for guidance.
Reason for Discharge	The following rules apply: <ul style="list-style-type: none"><li>• Enter a '1' if reason for reenlistment is for expiration of enlistment (member is within 3 months of expiration of enlistment). <b>Note:</b> If member is canceling an extension/reextension and the system is not allowing you to enter a reason code of '1', you did not answer 'Y' to the Cancellation of Voluntary extension/reextension transaction on the Discharge to Immediate Reenlistment Transactions (Screen 1 of 1). Do not do the cancellation of extension/reextension in the Cancel Extension of Enlistment stand alone transaction, it must be done in this event.</li><li>• Enter a '2' if reason for reenlistment is for convenience of the government.</li></ul>
Place of Acceptance (city, state, unit)	This should be the city, state, and unit of where the member was <b>originally</b> accepted into the Coast Guard.

Once you have entered the information on Screen 1 of 3, press <GO> or F1. The next screen that will come up in this transaction is Screen 2 of 3.

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*Continued on next page*